FIGURE 4: GRADING PERMITS WORKFLOW PROCESS

Customer submits engineered Grading Plan and supplemental documents for review

SIPS evaluates submittal package for completeness and accuracy. Only complete submittals will be accepted for plan review.

SIPS routes plan to appropriate reviewing County departments

Legend

Required

Situational

Customer's Engineer incorporates comments and resubmits plans

SIPS Plan Checker compiles comments from all Reviewing County Departments and schedules grading hearing at end of CEQA review, if necessary

SIPS confirms necessary documents have been provided including performance security, and grading agreement, and customer pays all applicable fees

Customer's Engineer prepares Grading Plan for final approval

Customer obtains approved Grading Permit, proceeds to construction phase, and schedules and completes inspections at appropriate process points

Grading hearing to approve CEQA requirement