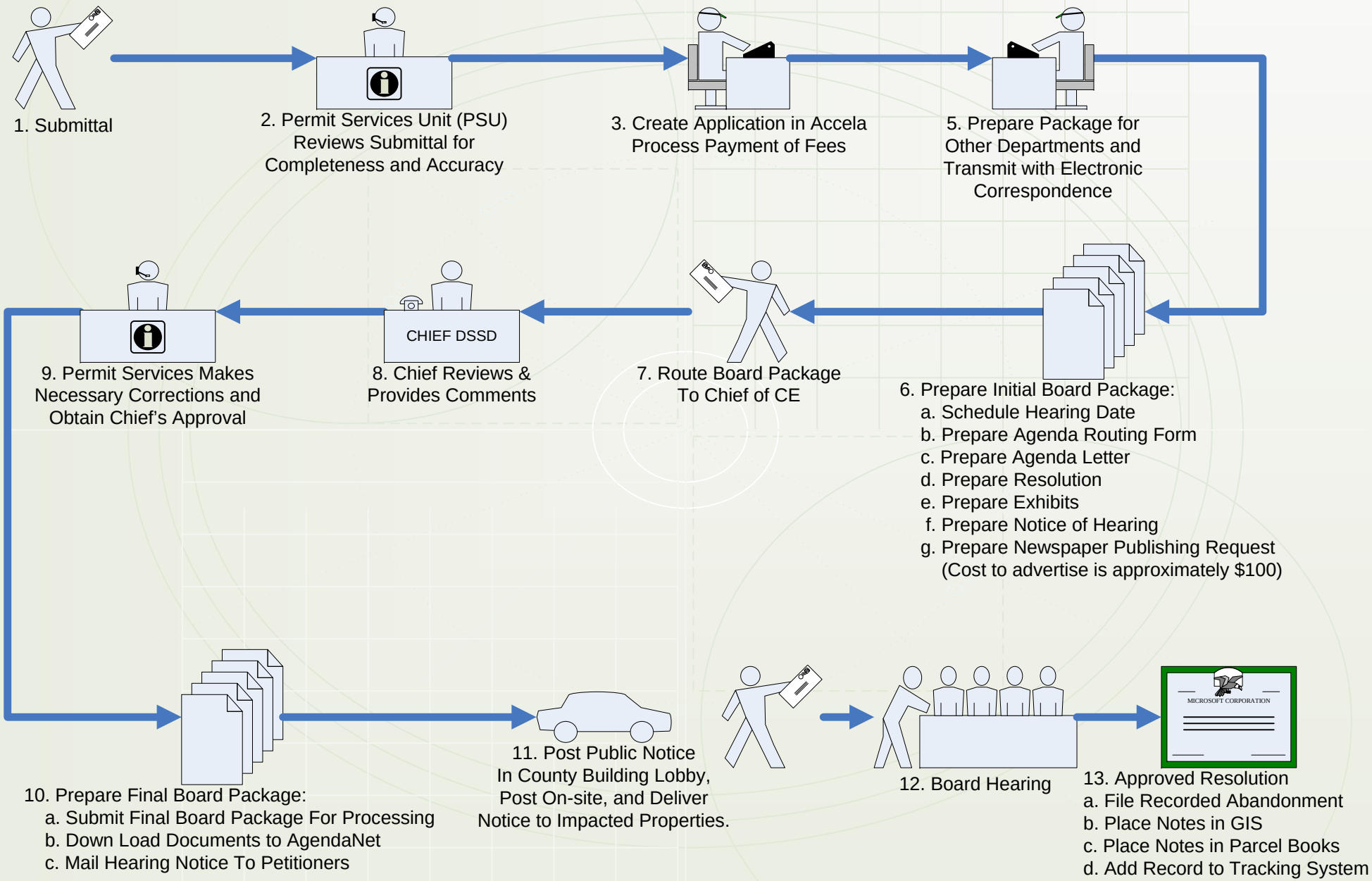STREET NAME CHANGE WORKFLOW PROCESS